



## 2015 BEST PRACTICE AWARDS

### *Nomination Form Overview*

The online form requires certain fields to be completed before advancing to the next screen. There are five screens. Screen shots below help illustrate the flow of the nomination process. Each field contains specific instructions that are highlighted when the mouse pointer is over the question. There is a new category – Community Engagement for individuals or organizations which have successfully brought together stakeholders, constituents, partners, vendors or customers, etc., to engage in and practice more sustainable practices.

<p>WuFOO</p> <h3>2014 Sustainable Florida Best Practice</h3> <p>Please read all instructions carefully before beginning. You cannot save the form and come back to it. All information must be submitted at one time. For an overview of the information needed use this link - <a href="#">Instructions</a>.</p> <p>0% Nominee</p> <p><b>Nominee</b> Who or what is being nominated for an award</p> <table><tr><td><b>Total</b></td><td><b>\$125.00</b></td></tr><tr><td>Individual</td><td>\$125.00</td></tr></table> <p><b>Who is the Nominee? *</b></p> <p>Is the nominee a/an</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Individual</li><li><input type="radio"/> Company</li><li><input type="radio"/> Partnership</li><li><input type="radio"/> Initiative</li><li><input type="radio"/> One-time project</li><li><input type="radio"/> Policy</li></ul> <p><b>Nominee Salutation Title</b></p> <p><b>Name *</b></p> <p>First Last</p> <p><b>Professional Title</b></p> <p><b>Organization *</b></p> <p><b>Address *</b></p> <p>Street Address</p> <p>Address Line 2</p> <p>City State / Province / Region</p> <p>Postal / Zip Code Country</p>	<b>Total</b>	<b>\$125.00</b>	Individual	\$125.00	<p>The opening screen provides basic information about the Nominee. Who or what is being nominated? In what category? And, who is the contact person?</p> <p>A nominee may be nominated in more than one category – for example – Government and Partnership.</p> <p>There is no additional fee for nominating in more than one category.</p> <p>You may nominate only in categories in which you are eligible. For the purposes of this award, a non-profit organization cannot also be small or large business.</p>
<b>Total</b>	<b>\$125.00</b>				
Individual	\$125.00				

[www.SustainableFlorida.org](http://www.SustainableFlorida.org)

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Policy

**Nominee Salutation Title**

**Total \$125.00**  
Individual \$125.00

**Name \***

First Last

**Professional Title**

**Organization \***

**Address \***

Street Address

Address Line 2

City State / Province / Region

Postal / Zip Code Country

**Mailing address (if different)**

Street Address

Address Line 2

City State / Province / Region

Postal / Zip Code Country

**Phone Number \***

### - ### - ####

**Email \***

**Website \***

Next Page 1 / 5

Be sure to provide relevant contact information that will enable us to promote the nominee on the website, Facebook and Twitter.

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**2014 Sustainable Florida Best Practice**

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20% Nominator

**Nominator**  
Who is completing this nomination form

**Total \$125.00**  
Individual \$125.00

**Nominator's Salutation**

**Name \***

First Last

**Nominator professional title**

**Nominator Organization \***

**Address \***

Street Address

Address Line 2

City State / Province / Region

Postal / Zip Code Country

**Phone Number \***

### - ### - ####

**Email \***

Next Page Previous 2 / 5

The second screen is all about who is submitting the nomination. Sustainable Florida may need to contact you for questions.

It is common to self-nominate. There are no penalties for self-nominating. Frequently, you will know more about your initiative than anyone else.

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**2014 Sustainable Florida Best Practice**

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40% Nomination Description

**Award Categories and Descriptions**

**Select the Award Categories \***

- Small Business Award
- Large Business Award
- Government Award
- Non-Profit Award
- Green Building Award
- Partnership Award
- Leadership Award

**Classify Nominee \***

- For Profit Business
- Non-Profit Business
- Educational Institution
- Citizen/Community Group
- Local Government
- Individual(s)

**Description of Initiative**  
A description of the section goes here.

**Summary \***

**Overview \***

**Total \$125.00**  
Individual \$125.00

The third screen focuses on the big picture. For what award is nominee applying? Describe the type of organization.

The Summary and Description are designed for the lay reader to understand what is being nominated and why.

Keep it simple for the summary – just a couple sentences - your elevator speech.

For the overview, hit the high notes. Don't provide a lot of detail. Just enough to excite the reader.

After reading this page, your parents should be able to tell someone else what the project or initiative or person is about. If you can pass the parent test, you have done a great job.

**WUFO**

**2014 Sustainable Florida Best Practice**

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60% Nomination Details

**Nominee Detail**

The following criteria will be used to select the winner in each category. Please provide information and examples of how the nominee best demonstrates excellence for each criterion.

**Economic Prosperity \***

**Environmental Stewardship \***

**Social Capital \***

**Replication \***

**Total \$125.00**  
Individual \$125.00

The fourth (and nearly final) page of the nomination form is where the details are shared. Judges have a background in sustainability and understand the three pillars.

Therefore, demonstrate how the nominee is making a difference economically, environmentally and socially. It is also important to include metrics where possible.

Also, it is important that you explain how the effort can be replicated.

As a Best Practice Award, Sustainable Florida hopes that promoting nominees, finalists and winners will create synergy in various disciplines to adopt more sustainable practices.

<p><b>Regulatory vs. Voluntary *</b></p> <p><b>Innovation/Leadership *</b></p>	<p><b>Total \$125.00</b></p> <p>Individual \$125.00</p>
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**Supportive Materials**  
Additional materials will be accepted, but are not required. Supportive materials include: letters, award citations, press articles, newsletters, pictures, etc. - You may attach up to 5 supportive materials with a 1MB limit each.

**Attach a File**  
 No file chosen

**Attach a File**  
 No file chosen

**Attach a File**  
 No file chosen

**Attach a File**  
 No file chosen

**Awards supported by the Governor and Cabinet should not go to organizations that are subject to any pending litigation with the State of Florida or under investigation with a state agency. Also, it is recommended that award recipients not have a criminal background. By clicking the submit button on this form, you are certifying that there is no reason (as listed above) - to the best of your knowledge - that the individual or organization being nominated should not be recognized by the Governor and Cabinet for their work.**

The closing questions target a couple areas that the judges may not be aware.

Compliance – is this nominee merely complying with regulations in their industry? Or is this a voluntary project? Or a combination? Going above and beyond industry standards and regulations is to be commended.

Leadership – how and why is this special? This is where you toot your horn a little.

You may upload a few attachments that help illustrate or highlight your nominee. Each attachment is limited to 1 MB in size.

Click ‘Submit’ after typing your name at the bottom of the screen and entering the entry fee.

You will be redirected to a secure PayPal webpage.

Council for Sustainable Florida, Inc.

Your order summary	
Descriptions	Amount
the nominee also - individual	\$125.00
Item price: \$125.00	
Quantity: 1	
Item total	\$125.00
<b>Total</b>	<b>\$125.00 USD</b>

Choose a way to pay

**Pay with my PayPal account** 

Log in to your account to complete the purchase

Email

PayPal password

This is a private computer. What's this?

[Log In](#)

[Forgot email or password?](#)

**Pay with a debit or credit card or Bill Me Later**

(Optional) Join PayPal for faster future checkout

[Site Feedback](#)

PayPal. The safer, easier way to pay. For more information, read our [User Agreement](#) and [Privacy Policy](#).

The entry fee is \$125 for each nominee.

If there is a verifiable need for a waiver, one can be requested. You can email (SustainableFlorida@gmail.com) or call (850.212.2684).

You do not need a Pay Pal account to pay by credit card. You can click the option on the lower right – “Pay with a Debit or Credit Card”.

You can request an invoice or pay by purchase order if you need. Just contact us.